SHAKER HEIGHTS PUBLIC LIBRARY
SUMMARY OF REVENUES RECEIVED ALL FUNDS
FOR THE MONTH OF NOVEMBER 2018 AND YEAR TO DATE
91.67% OF TOTAL YEAR

	Estimated Revenue* A	Month-to-date Actual Revenue B	Year-to-date Actual Revenue C	Last Year Month-to-date Revenue D	Last Year Year-to-date Revenue E	Uncollected Balance F (A-C)	Col-lected Percent G (C/A)
GENERAL FUND							
PUBLIC LIBRARY FUND - GENERAL	1,437,573.00	129,571.77	1,402,767.88	119,307.61	1,353,468.58	34,805.12	97.6%
REAL ESTATE PROPERTY TAX - GENERAL	2,602,101.00	-	2,739,584.62	-	2,687,738.73	(137,483.62)	105.3%
TOTAL TAXES	**4,039,674.00**	**129,571.77**	**4,142,352.50**	**119,307.61**	**4,041,207.31**	**(102,678.50)**	**102.5%**
INTERGOVERMENTAL REVENUE							
HERB - STATE	376,656.00	-	389,053.27	-	389,126.04	(12,397.27)	103.3%
TOTAL INTERGOVERNMENTAL	**376,656.00**	**-**	**389,053.27**	**-**	**389,126.04**	**(12,397.27)**	**103.3%**
TOTAL TAX & INTERGOVERNMENTAL	**4,416,330.00**	**129,571.77**	**4,531,405.77**	**119,307.61**	**4,430,333.35**	**(115,075.77)**	**102.6%**
MISCELLANEOUS REVENUES							
FINES AND FEES	81,025.00	4,450.14	57,223.46	5,722.90	74,804.12	23,801.54	70.6%
INTEREST ON INVESTMENTS	23,000.00	5,620.80	52,422.08	2,322.84	20,554.78	(29,422.08)	227.9%
MISCELLANEOUS SERVICES	-	7.84	(20.75)	(0.68)	(50.79)	20.75	0.0%
RESTRICTED CONTRIBUTIONS	1,250.00	-	350.00	-	1,235.00	900.00	28.0%
UNRESTRICTED CONTRIBUTIONS	1,250.00	75.00	760.00	195.00	457.40	490.00	60.8%
PATRON PASSPORT FEES	5,000.00	1,462.60	12,582.60	-	-	(7,582.60)	251.7%
RENTAL OF MEETING ROOMS	22,195.00	1,120.00	18,192.80	1,612.50	20,753.60	4,002.20	82.0%
RENT FROM CELLULAR TOWER	23,805.00	-	21,821.25	1,983.75	23,805.00	1,983.75	91.7%
REFUNDS & REIMBURSEMENTS	43,675.00	(742.18)	34,452.42	2,714.52	45,340.39	9,222.58	78.9%
TOTAL MISCELLANEOUS RECEIPTS	**201,200.00**	**11,994.20**	**197,783.86**	**14,550.83**	**186,899.50**	**3,416.14**	**98.3%**
REVENUE BEFORE ADV & TRANS	**4,617,530.00**	**141,565.97**	**4,729,189.63**	**133,858.44**	**4,617,232.85**	**(111,659.63)**	**102.4%**
ADVANCES & TRANSFERS IN	-	-	-	-	-	-	0.0%
TOTAL GENERAL FUND REVENUE	**4,617,530.00**	**141,565.97**	**4,729,189.63**	**133,858.44**	**4,617,232.85**	**(111,659.63)**	**102.4%**

SHAKER HEIGHTS PUBLIC LIBRARY
SUMMARY OF REVENUES RECEIVED ALL FUNDS
FOR THE MONTH OF NOVEMBER 2018 AND YEAR TO DATE
91.67% OF TOTAL YEAR

	Estimated Revenue* A	Month-to-date Actual Revenue B	Year-to-date Actual Revenue C	Last Year Month-to-date Revenue D	Last Year Year-to-date Revenue E	Uncollected Balance F (A-C)	Col-lected Percent G (C/A)
SPECIAL FUND REVENUE							
204 WALTER N. LAWSON TRUST	-	-	120.00	-	2,000.00	(120.00)	0.0%
205 ELAINE BOOTS FISHER TRUST	-	-	-	-	-	-	0.0%
206 SHELDON SKIP BAUMOEL TRUST	-	-	-	-	-	-	0.0%
207 BARBARA LUTON ART FUND	1,050.00	-	1,350.00	-	1,080.00	(300.00)	128.6%
208 BERTRAM WOODS BRANCH	500.00	-	150.00	-	1,485.00	350.00	30.0%
209 MARILYN KAMMER MEMORIAL	1,000.00	-	1,000.00	-	1,956.00	-	100.0%
210 FRANCES BELMAN	150.00	-	275.00	50.00	225.00	(125.00)	183.3%
211 FRIENDS OF SHAKER LIBRARY	29,700.00	-	975.97	31.49	37.65	28,724.03	3.3%
212 MYCOMM - OST GRANT	9,700.00	-	4,212.53	-	2,225.21	5,487.47	43.4%
219 RUTH LEVENSON FUND	-	-	-	-	-	-	0.0%
221 VENDING	1,000.00	(26.11)	982.89	232.90	993.19	17.11	98.3%
401 BUILDING FUND	-	-	-	-	5,000.00	-	0.0%
403 TECHNOLOGY FUND	-	-	-	-	40,000.00	-	0.0%
TOTAL SPECIAL FUNDS	**43,100.00**	**(26.11)**	**9,066.39**	**314.39**	**55,002.05**	**34,033.61**	**21.0%**
TOTAL REVENUE	**4,660,630.00**	**141,539.86**	**4,738,256.02**	**134,172.83**	**4,672,234.90**	**(77,626.02)**	**101.7%**

SHAKER HEIGHTS PUBLIC LIBRARY
SUMMARY OF EXPENDITURES ALL FUNDS
FOR THE MONTH OF NOVEMBER 2018 AND YEAR TO DATE
91.67% OF TOTAL YEAR

	Combined Appropriations* '18 Budget + '17 Open Encumb	Combined Month-to-date Expenses	Combined Year-to-date Expenses	Combined Unexpended Balance (A-C)	Combined Open Encumbrances (2017 & 2018)	Unencumbered Amount (A-C-E)	Last Year Combined YTD Expenses	Comb Unenc Percent (F/A)	Comb Exp Percent (C/A)
	A	B	C	D	E	F	G	H	I
GENERAL FUND									
SALARIES AND BENEFITS									
SALARIES	2,524,110.00	180,304.15	2,230,247.40	293,862.60	-	293,862.60	2,255,578.76	11.6%	88.4%
NON-SALARY BENEFITS	3,416.00	260.00	2,920.00	496.00	496.00	-	2,924.00	0.0%	85.5%
VACATION & SICK PAYOUTS	47,964.00	-	30,850.42	17,113.58	3,529.37	13,584.21	9,500.20	28.3%	64.3%
OTHER BENEFITS	3,020.00	189.00	2,793.01	226.99	-	226.99	2,375.00	7.5%	92.5%
RETIREMENT BENEFITS	367,525.00	25,321.04	313,394.33	54,130.67	17,239.69	36,890.98	350,778.29	10.0%	85.3%
INSURANCE - HEALTH	281,895.58	(2,873.52)	222,400.22	59,495.36	40,727.28	18,768.08	248,645.35	6.7%	78.9%
INSURANCE - OTHER	74,125.01	2,253.88	54,876.47	19,248.54	9,955.93	9,292.61	56,284.01	12.5%	74.0%
TOTAL SALARIES & BENEFITS	3,302,055.59	205,454.55	2,857,481.85	444,573.74	71,948.27	372,625.47	2,926,085.61	11.3%	86.5%
SUPPLIES									
ADMIN. AND PROGRAM SUPPLIES	36,083.91	3,914.21	27,161.00	8,922.91	4,884.51	4,038.40	24,880.42	11.2%	75.3%
FACILITIES AND FLEET	40,572.11	3,700.17	30,624.31	9,947.80	4,550.44	5,397.36	28,606.04	13.3%	75.5%
TOTAL SUPPLIES	76,656.02	7,614.38	57,785.31	18,870.71	9,434.95	9,435.76	53,486.46	12.3%	75.4%
PURCHASED AND CONTRACTED SERVICES									
TRAVEL AND MEETING EXPENSES	17,489.77	1,983.73	15,300.14	2,189.63	2,646.72	(457.09)	12,052.76	-2.5%	87.5%
OTHER PURCHASED SERVICES	26,010.41	1,562.90	16,322.31	9,688.10	3,419.78	6,268.32	13,746.20	24.1%	62.8%
FACILITIES AND FLEET	87,562.61	8,223.76	40,224.34	47,338.27	10,066.82	37,271.45	77,819.78	42.6%	45.9%
INSURANCE	26,300.00	194.00	26,158.00	142.00	42.00	100.00	26,217.00	0.4%	99.5%
RENT AND LEASES	41,894.35	11,917.92	33,556.16	8,338.19	3,606.37	4,731.82	28,273.76	11.3%	80.1%
UTILITIES	179,464.08	12,804.44	141,259.67	38,204.41	31,241.32	6,963.09	172,168.80	3.9%	78.7%
CONSULTANTS	91,186.81	4,361.28	62,572.26	28,614.55	7,356.12	21,258.43	65,045.00	23.3%	68.6%
OTHER	243,919.15	11,785.24	223,967.11	19,952.04	18,344.75	1,607.29	221,611.82	0.7%	91.8%
TOTAL PURCHASED SERVICES	713,827.18	52,833.27	559,359.99	154,467.19	76,723.88	77,743.31	616,935.12	10.9%	78.4%
LIBRARY MATERIALS									
BOOKS	303,799.83	35,687.90	253,657.51	50,142.32	36,969.40	13,172.92	252,042.43	4.3%	83.5%
MAGAZINES AND NEWSPAPERS	26,283.80	1,136.03	25,981.33	302.47	-	302.47	29,587.14	1.2%	98.8%
VIDEOS AND CDs	207,367.95	16,386.14	171,794.25	35,573.70	23,239.57	12,334.13	143,923.19	5.9%	82.8%
OTHER	70,342.49	(270.12)	54,373.88	15,968.61	4,595.96	11,372.65	59,659.90	16.2%	77.3%
TOTAL LIBRARY MATERIALS	607,794.07	52,939.95	505,806.97	101,987.10	64,804.93	37,182.17	485,212.66	6.1%	83.2%

SHAKER HEIGHTS PUBLIC LIBRARY
SUMMARY OF EXPENDITURES ALL FUNDS
FOR THE MONTH OF NOVEMBER 2018 AND YEAR TO DATE
91.67% OF TOTAL YEAR

	Combined Appropriations* '18 Budget + '17 Open Encumb	Combined Month-to-date Expenses	Combined Year-to-date Expenses	Combined Unexpended Balance (A-C)	Combined Open Encumbrances (2017 & 2018)	Unencumbered Amount (A-C-E)	Last Year Combined YTD Expenses	Comb Unenc Percent (F/A)	Comb Exp Percent (C/A)
	A	B	C	D	E	F	G	H	I
CAPITAL OUTLAY									
CAPITAL OUTLAY	12,700.00	123.49	2,486.17	10,213.83	7,034.89	3,178.94	6,147.09	25.0%	19.6%
TOTAL CAPITAL	12,700.00	123.49	2,486.17	10,213.83	7,034.89	3,178.94	6,147.09	25.0%	19.6%
OTHER EXPENDITURES									
OTHER EXPENDITURES	15,700.00	-	12,492.95	3,207.05	702.60	2,504.45	15,075.66	16.0%	79.6%
TRANSFERS TO OTHER FUNDS - GENERAL	-	-	-	-	-	-	40,000.00	0.0%	
TOTAL OTHER	15,700.00	-	12,492.95	3,207.05	702.60	2,504.45	55,075.66	16.0%	79.6%
TOTAL GENERAL FUND	4,728,732.86	318,965.64	3,995,413.24	733,319.62	230,649.52	502,670.10	4,142,942.60	10.6%	84.5%

SHAKER HEIGHTS PUBLIC LIBRARY
SUMMARY OF EXPENDITURES ALL FUNDS
FOR THE MONTH OF NOVEMBER 2018 AND YEAR TO DATE
91.67% OF TOTAL YEAR

	Combined Appropriations* '18 Budget + '17 Open Encumb	Combined Month-to-date Expenses	Combined Year-to-date Expenses	Combined Unexpended Balance (A-C)	Combined Open Encumbrances (2017 & 2018)	Unencumbered Amount (A-C-E)	Last Year Combined YTD Expenses	Comb Unenc Percent (F/A)	Comb Exp Percent (C/A)
	A	B	C	D	E	F	G	H	I
SPECIAL FUNDS									
204 WALTER N. LAWSON TRUST	2,359.49	38.12	1,052.58	1,306.91	255.79	1,051.12	398.23	44.5%	44.6%
205 ELAINE BOOTS FISHER TRUST	350.00	-	146.64	203.36	-	203.36	271.42	58.1%	41.9%
206 SHELDON SKIP BAUMOEL TRUST	500.00	-	-	500.00	-	500.00	1,103.98	100.0%	0.0%
207 BARBARA LUTON ART FUND	2,000.00	-	857.65	1,142.35	-	1,142.35	889.25	57.1%	42.9%
208 BERTRAM WOODS BRANCH	8,000.00	-	-	8,000.00	-	8,000.00	3,047.72	100.0%	0.0%
209 MARILYN KAMMER MEMORIAL	1,700.00	702.39	920.89	779.11	492.66	286.45	1,700.00	16.9%	54.2%
210 FRANCES BELMAN	500.00	-	339.26	160.74	5.77	154.97	1,000.00	31.0%	67.9%
211 FRIENDS OF SHAKER LIBRARY	31,846.45	300	2,846.45	29,000.00	25,716.00	3,284.00	1,185.35	10.30%	8.9%
212 MYCOMM - OST GRANT	7,540.00	-	4,892.54	2,647.46	352.37	2,295.09	6,925.29	30.4%	64.9%
219 RUTH LEVENSON FUND	500.00	-	-	500.00	-	500.00	24.13	100.0%	0.0%
VENDING	1,000.00	-	949.30	50.70	-	50.70	305.36	5.1%	94.9%
401 BUILDING FUND	20,000.00	-	10,889.00	9,111.00	-	9,111.00	-	45.6%	54.4%
403 TECHNOLOGY FUND	50,700.00	3,906.95	44,610.72	6,089.28	339.18	5,750.10	34,868.85	11.3%	88.0%
SPECIAL FUNDS	126,995.94	4,947.46	67,505.03	59,490.91	27,161.77	32,329.14	51,719.58	29.6%	53.2%
TOTAL EXPENDITURES	4,855,728.80	323,913.10	4,062,918.27	792,810.53	257,811.29	534,999.24	4,194,662.18	11.0%	83.7%

 COMBINED MTD/YTD FUND REPORT FOR THE MONTH OF 11 - Shaker Heights Library 04 DEC 2018

Fund	Description		Beg Bal	Receipts	Expenses	Unexp Bal	Encumbrances	Unenc Bal
101	GENERAL FUND	MTD	2,730,728.66	141,565.97	318,965.64	2,553,328.99	232,149.52	2,321,179.47
		YTD	1,819,552.60	4,729,189.63	3,995,413.24	2,553,328.99	232,149.52	2,321,179.47
204	WALTER N. LAWSON TRUST	MTD	13,895.62	0.00	38.12	13,857.50	255.79	13,601.71
		YTD	14,790.08	120.00	1,052.58	13,857.50	255.79	13,601.71
205	ELAINE BOOTS FISHER TRUST	MTD	2,029.03	0.00	0.00	2,029.03	0.00	2,029.03
		YTD	2,175.67	0.00	146.64	2,029.03	0.00	2,029.03
206	SHELDON SKIP BAUMOEL TRUST	MTD	882.90	0.00	0.00	882.90	0.00	882.90
		YTD	882.90	0.00	0.00	882.90	0.00	882.90
207	BARBARA LUTON ART FUND	MTD	24,614.18	0.00	0.00	24,614.18	0.00	24,614.18
		YTD	24,121.83	1,350.00	857.65	24,614.18	0.00	24,614.18
208	BERTRAM WOODS BRANCH FUND	MTD	8,540.67	0.00	0.00	8,540.67	0.00	8,540.67
		YTD	8,390.67	150.00	0.00	8,540.67	0.00	8,540.67
209	MARILYN KAMMER MEMORIAL FUND	MTD	4,149.92	0.00	702.39	3,447.53	492.66	2,954.87
		YTD	3,368.42	1,000.00	920.89	3,447.53	492.66	2,954.87
210	FRANCES BELMAN FUND	MTD	810.84	0.00	0.00	810.84	5.77	805.07
		YTD	875.10	275.00	339.26	810.84	5.77	805.07
211	FRIENDS OF SHAKER LIBRARY	MTD	8,558.21	0.00	300.00	8,258.21	25,716.00	-17,457.79
		YTD	10,128.69	975.97	2,846.45	8,258.21	25,716.00	-17,457.79
212	MYCOMM - OST GRANT	MTD	9,706.03	0.00	0.00	9,706.03	352.37	9,353.66
		YTD	10,386.04	4,212.53	4,892.54	9,706.03	352.37	9,353.66
219	RUTH LEVENSON FUND	MTD	5,559.71	0.00	0.00	5,559.71	0.00	5,559.71
		YTD	5,559.71	0.00	0.00	5,559.71	0.00	5,559.71
221	VENDING	MTD	2,485.58	-26.11	0.00	2,459.47	0.00	2,459.47
		YTD	2,425.88	982.89	949.30	2,459.47	0.00	2,459.47
401	BUILDING FUND	MTD	273,539.27	0.00	0.00	273,539.27	0.00	273,539.27
		YTD	284,428.27	0.00	10,889.00	273,539.27	0.00	273,539.27
403	TECHNOLOGY FUND	MTD	38,807.73	0.00	3,906.95	34,900.78	339.18	34,561.60
		YTD	79,511.50	0.00	44,610.72	34,900.78	339.18	34,561.60
	** TOTALS **	MTD	3,124,308.35	141,539.86	323,913.10	2,941,935.11	259,311.29	2,682,623.82
		YTD	2,266,597.36	4,738,256.02	4,062,918.27	2,941,935.11	259,311.29	2,682,623.82

YTD BANK REPORT FOR MONTH 11 - Shaker Heights Library 14:54:32 04 Dec 2018 PAGE: 1

Bank..	Description.....	Begin Yr Bal..	Ytd Deposit...	Ytd Withdrawal	Ytd Tran In...	Ytd Tran Out..	Balance.....
0001	COMMERCIAL ACCT.	39,104.63	567,828.63	3,285,982.62	5,187,959.17	2,359,355.15	149,554.66
0002	PAYROLL CLEARANCE ACCT.	8,596.97	36.00	782,201.18	2,354,548.25	1,563,201.02	17,779.02
0003	FLEXIBLE SPENDING ACCT	2,562.49	0.00	659.08	5,008.36	310.00	6,601.77
0010	MAIN PETTY CASH	200.00	0.00	0.00	0.00	0.00	200.00
0011	WOODS PETTY CASH	100.00	0.00	0.00	0.00	0.00	100.00
0020	INVESTMENTS	2,214,540.77	4,176,316.00	0.00	0.00	3,624,649.61	2,766,207.16
0030	MAIN CIRC RESERVE	199.50	0.00	0.00	0.00	0.00	199.50
0040	BUSINESS OFFICE	1,000.00	0.00	0.00	0.00	0.00	1,000.00
0050	WOODS CIRC RESERVE	293.00	0.00	0.00	0.00	0.00	293.00
***		2,266,597.36	4,744,180.63	4,068,842.88	7,547,515.78	7,547,515.78	2,941,935.11

Shaker Heights Public Library Bank Reconciliation and Investment Report All Funds

		31-Jan-18	28-Feb-18	31-Mar-18	30-Apr-18	31-May-18	30-Jun-18	31-Jul-18	31-Aug-18	30-Sep-18	31-Oct-18	30-Nov-18	31-Dec-18
1	Ending Bank	2,736,932.37	3,452,729.60	3,211,629.53	3,161,408.88	2,985,431.40	2,778,644.72	3,287,292.20	3,378,950.05	3,382,490.37	3,177,286.98	2,976,159.88	-
2	Less O/S Checks	(68,466.53)	(60,436.56)	(7,218.79)	(26,445.85)	(25,281.60)	(34,847.17)	(1,090.10)	(52,698.74)	(52,193.65)	(43,949.78)	(25,232.04)	
3	Payroll Deferred	(100.00)	-	(100.00)	(100.00)	(2,936.00)	(100.00)		(15,478.54)	(100.00)	(100.00)	-	
4	Less OPERS W/H	(9,518.04)	(28,226.31)	(18,417.89)	(9,339.97)	(9,244.87)	(9,239.56)	(11,596.15)	(18,458.04)	(18,060.45)	(9,065.20)	(9,009.18)	
5	Deposit in transit	181.99	386.80	522.10	702.84	258.07	532.15	195.89	52.69	328.47	136.35	16.45	
6	Transfer in Transit												
7	Total Book Balance	2,659,029.79	3,364,453.53	3,186,414.95	3,126,225.90	2,948,227.00	2,734,990.14	3,274,801.84	3,292,367.42	3,312,464.74	3,124,308.35	2,941,935.11	-
	Ending Balances												
8	PNC - 0172	3,019.99	2,695.91	3,000.91	3,528.83	4,056.75	4,584.67	5,112.59	5,330.51	5,795.93	6,198.85	6,601.77	
9	PNC - 0199	92,833.83	111,227.27	51,661.80	60,274.20	228,327.58	139,274.22	202,193.08	102,913.21	159,434.01	70,398.34	183,779.43	
10	PNC - 0201	92,687.15	116,003.36	8,732.97	8,732.97	11,622.59	8,786.59	8,686.59	24,129.13	26,869.59	17,882.70	17,779.02	
11	Star Ohio	1,474,655.06	2,147,833.25	2,071,833.62	2,010,829.75	1,661,644.60	1,544,506.39	1,987,881.37	2,161,229.48	2,103,151.49	1,993,509.85	1,676,645.09	
12	Star Plus	1,071,943.84	1,073,177.31	1,074,607.73	1,076,250.63	1,077,987.38	1,079,700.35	1,081,626.07	1,083,555.22	1,085,446.85	1,087,504.74	1,089,562.07	
13	Cash on Hand	1,792.50	1,792.50	1,792.50	1,792.50	1,792.50	1,792.50	1,792.50	1,792.50	1,792.50	1,792.50	1,792.50	
14	Total Cash Balance	2,736,932.37	3,452,729.60	3,211,629.53	3,161,408.88	2,985,431.40	2,778,644.72	3,287,292.20	3,378,950.05	3,382,490.37	3,177,286.98	2,976,159.88	-
	Interest Rate:												
15	Star Ohio	1.44	1.49	1.62	1.81	1.89	1.99	2.06	2.11	2.15	2.28	2.34	
16	Star Plus	1.46	1.50	1.65	1.86	1.92	1.93	2.10	2.10	2.12	2.25	2.32	

Bank Statements and Account Balances Verified By:

Fiscal Officer: SKB 12/4/18

Director: AKS 12-4-2018