

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
AGENDA

Monday, October 19, 2015

6:30 P.M.

Main Library Boardroom

Attendance: Mr. Anagnostos Mr. Anderson Mr. Bertsch Ms. Garrett
Mr. Gleisser Mr. Meinhard Ms. Williams

- I. Call to Order
- II. Approval of Minutes – September 21, 2015 Regular Meeting (action required) Exhibit A
- III. President’s Report
 - A. Annual Performance Review for Director
 - B. TRIAD Research Group Survey Discussion Meeting
 - C. Reappointment of Michael Bertsch
 - D. November 4 Joint Meeting with Twinsburg Public Library Board
- IV. Deputy Fiscal Officer’s Report
 - A. Financial Statements – September 30, 2015 (action required) Exhibit B
 - B. Budget and Funding Update
 - C. Opening and Recording of HVAC Bids (action required)
- V. Director’s Report
 - A. Written Report Exhibit C
 - B. Circulation Statistics, Third Quarter Exhibit D
 - C. 2016 Holiday Schedule (action required) Exhibit E
 - D. 2016 Board Meeting Schedule (action required) Exhibit F
 - E. Personnel Manual, 2nd Review (action required)
 - F. Public Service Policies, 1st Review Exhibit G
 - G. Strategic Plan (action required)
 - H. Landscaping Update
- VI. New Business
 - A. Gifts to be accepted and appropriated to the designated funds (action required)
 - Marilyn Kammer Memorial Fund (209-6510)
 - Randy Kammer
 - In Honor of Shelby Rauchwarger \$25.00
 - Frances Belman Fund (210-6110)
 - Marsha Moses and Barbara Winicki
 - In Honor of Marilyn Gardner \$50.00
 - B. Personnel Action (information only)
 - Lyndsie Collins, Page Supervisor, full-time, level 109, hired effective September 8, 2015
 - Cheryl Darden, Homework Center Supervisor, part-time, level 111, position eliminated effective September 30, 2015
 - April Dieckman-Hall, Homework Helper, part-time, level 107, position eliminated effective September 30, 2015
 - Anne Fink, Homework Helper, part-time, level 107, position eliminated effective September 30, 2015

Lana Jernejcic, Circulation Assistant, full-time, level 106, retired effective
September 30, 2015

Raymond Jones, Homework Helper, part-time, level 107, position eliminated
effective September 30, 2015

Joy Weiss, Circulation Assistant, half-time, level 106, retired effective
September 30, 2015

VII. Community Comments

VIII. Announcements

IX. Adjournment