

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
March 16, 2026
Virtual

Attendance

Members Present: Dr. Barnard (Virtual), Dr. Bynum, Ms. Cole-Kelly, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Staff Present: Ms. Ritchey, Ms. Switzer, Implementation Team

Dr. Barnard called the regular meeting of the Shaker Heights Public Library Board of Trustees to order at 6:32 p.m. at the Main Library.

Roll Call: Dr. Barnard (virtual), Dr. Bynum, Ms. Cole-Kelly, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

President's Report

Ms. Tendulkar and Dr. Bynum reported there were no recommended changes to the Board Bylaws at this time.

Consent Agenda

- Approval of Minutes – February 2, 2026, Records Commission and Regular Meeting
- Financial Statements – January 31, 2026 Revised and February 28, 2026
- Gifts to be Accepted and Appropriated to the Designated Funds

General Fund Restricted (101)

Bryan Havighurst	
In memory of Bruce and Barbara Havighurst	\$1,000
Abigail Shapiro	\$100
Karen and Ira Levinsky	
In memory of Phyllis Kozokoff	\$36
Jacobson Multimedia, LLC	\$50
Johnnie Tyes	\$10
David Wigger	\$15

Marilyn Kammer Memorial Fund (209)

Randy Kammer & Jeff Wollitz	
In memory of Vivian Browning	\$25
Randy Kammer	
In memory of Marlyn Burns	\$25

Frances Belman Fund (210)

Marsha Moses & Marilyn Gardner

In honor of Barbara Winicki's birthday \$50

2026-05 Ms. Cole-Kelly moved, and Ms. Tendulkar seconded the motion to accept the consent agenda items as submitted.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

Fiscal Officer's Report

A. Five-Year Financial Forecast

Ms. Ritchey presented the five-year financial forecast for review.

B. 2026 Final Appropriations Budget

Ms. Ritchey presented the 2026 Final Appropriations Budget for review and approval.

**SHAKER HEIGHTS PUBLIC LIBRARY
2026 FINAL APPROPRIATION
GENERAL FUND**

	2026 Temporary Appropriations	March 2026 Adjustment	2026 March Adjusted Appropriation
Revenue			
PLF	1,884,693.59	(4,837.28)	1,879,856.31
Property Taxes	3,982,156.00	169,868.00	4,152,024.00
Other Intergovernmental	11,750.00	-	11,750.00
HERB	378,000.00	-	378,000.00
Fines and Fees	91,275.72	2,737.60	94,013.32
Interest Earnings	401,903.00	-	401,903.00
Donations	8,000.00	5,000.00	13,000.00
Miscellaneous	15,436.00	-	15,436.00
Total Revenue	6,773,214.31	172,768.32	6,945,982.63
Advance/Transfer In			-
Total Revenue & Transfer In	6,773,214.31	172,768.32	6,945,982.63
Expenditures			
Salaries and Benefits	4,002,323	-	4,002,323
Supplies	71,797	8,800.00	80,597
Purchased Services	1,150,681	6,165.00	1,156,846
Materials	721,294	-	721,294
Capital	13,510	-	13,510
Other	25,615	200.00	25,815
Total Expenditures	5,985,220	15,165	6,000,385
Transfers and Advance Out			
Special Funds			-
Capital Funds	250,000		250,000
Main Renovation Repayment	664,000		664,000
Woods Renovation Repayment	203,450		203,450
Advance Out			-
Expenditures & Transfers	7,102,670	15,165	7,117,835
Surplus/(Deficit)	(329,456)	157,603.32	(171,852.37)

**SHAKER HEIGHTS PUBLIC LIBRARY
2026 FINAL APPROPRIATION
SPECIAL FUNDS**

		2026 Temporary Appropriation	March 2026 Adjustment	2026 March Adjusted Appropriation
	Revenue			
	204 - Walter N. Lawson Trust Fund	360.00		360.00
	205 - Elaine Boots Fisher Trust	25.00		25.00
	206 - Sheldon Skip Baumoeel Trust	35.00		35.00
	207 - Barbara Luton Art Fund	1,025.00		1,025.00
	208 - Bertram Woods Branch Fund	350.00		350.00
	209 - Marilyn Kammer Fund	5.00		5.00
	210 - Frances Bellman Fund	60.00		60.00
	211 - Friends of Shaker Library	16,000.00		16,000.00
	212 - MyCom - OST Grant	-		-
	219 - Ruth Levenson Fund	740.00		740.00
	401 - Building & Vehicle Fund	195,000.00		195,000.00
	403 - Technology Fund	128,000.00		128,000.00
	405 - Facility Financing Fund	664,000.00		664,000.00
	407 - Bertram Woods Branch Renovation Financing Fund	203,450.00		203,450.00
December 31, 2025 Unencumbered Balance	Total Revenue	1,209,050.00	-	1,209,050.00
	Expenditures			
10,860.58	204 - Walter N. Lawson Trust Fund	1,500.00	-	1,500.00
1,193.77	205 - Elaine Boots Fisher Trust	500.00	-	500.00
947.52	206 - Sheldon Skip Baumoeel Trust	-	25.00	25.00
25,599.83	207 - Barbara Luton Art Fund	-	-	-
9,751.64	208 - Bertram Woods Branch Fund	5,000.00	-	5,000.00
882.45	209 - Marilyn Kammer Fund	375.00	-	375.00
1,240.29	210 - Frances Bellman Fund	205.00	-	205.00
3,563.03	211 - Friends of Shaker Library	16,000.00	-	16,000.00
14,295.24	212 - MyCom - OST Grant	-	-	-
11,387.08	219 - Ruth Levenson Fund	700.00	-	700.00
961,182.27	401 - Building & Vehicle Fund	292,065.00	5,850.00	297,915.00
730,595.76	403 - Technology Fund	192,715.00	-	192,715.00
205.61	405 - Facility Financing Fund	664,000.00	-	664,000.00
10,763.82	407 - Bertram Woods Branch Renovation Financing Fund	203,450.00	-	203,450.00
	Total Expenditures	1,376,510.00	5,875.00	1,382,385.00

2026-06 Dr. Bynum moved, and Ms. Cole-Kelly seconded the motion to approve the 2026 Final Appropriations Budget as submitted.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

C. Cleveland Foundation Fund Statement – Fourth Quarter

Ms. Ritchey presented the fourth Quarter 2025 Cleveland Foundation Fund Statement for review.

Director's Report

A. Director's Written Report

Ms. Switzer shared her written report and welcomed Anna Marshall as the Interim Youth Services Manager.

B. Board Policies, First Review: Deposits; Petty Cash.

2026-07 Dr. Rogen moved, and Mr. Turner seconded the motion to approve the Deposits and Petty Cash policies as presented.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

C. Board Policies, First Review: Public Access to Library Records; Confidentiality of Customer Records and Protection of Personal Information.

2026-08 Dr. Bynum moved, and Mr. Turner seconded the motion to approve the Public Access to Library Records and Confidentiality of Customer Records and Protection of Personal Information policies as presented.

Roll Call: Ayes: Dr. Barnard, Dr. Bynum, Ms. Cole-Kelly, Dr. Rogen, Ms. Tendulkar, Mr. Turner, Mr. Yépez

Nays: None. Motion carried.

New Business

A. Personnel Action

Hired:

Jaslyn Rozier, Adult Services Associate, full-time, level 18, effective 02/02/2026

Sarah Siegel, Adult Services Associate, half-time, level 18, effective 02/10/2026

End of Employment:

Jaslyn Rozier, Adult Services Associate, full-time, level 18, effective 02/19/2026

Talin Linina, Youth Services Manager, full-time, level 24, effective 02/18/2026

B. Other New Business

None.

Adjournment

Since there was no further business to discuss, Mr. Turner moved, and Dr. Bynum seconded the motion to adjourn the regular board meeting at 6:53 p.m. and trustees unanimously agreed. The next regular meeting of the Shaker Heights Public Library Board of Trustees is scheduled for Monday, April 20, 2025, at 6:30 p.m.

Laura Barnard, President

Susan Ritchey, Fiscal Officer

Rajani Tendulkar, Secretary