

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
June 17, 2024

Attendance

Members Present: Dr. Barnard, Mr. Cicarella, Dr. Rogen, Mr. Yépez

Members Absent: Ms. Cole-Kelly, Ms. Tendulkar, Mr. Turner

Staff Present: Ms. Switzer, Implementation Team

Mr. Cicarella called the regular meeting of the Shaker Heights Public Library Board of Trustees to order at 6:33 p.m. at the Main Library.

Roll Call: Dr. Barnard, Mr. Cicarella, Dr. Rogen, Ms. Tendulkar, Mr. Yépez

Community Comments

None.

Discussion with Shaker Heights Police Chief Wayne Hudson and Chief Diversity, Equity and Inclusion Officer Colleen Jackson

Ms. Switzer noted that library staff met with Chief Hudson, Ms. Jackson, and other city staff after the May board meeting to discuss behavior in and around the library. Mr. Cicarella said he thought it would be helpful for the Board to discuss the issue with Chief Hudson and Ms. Jackson. Chief Hudson noted that police officers enforce the law, not the library code of conduct. Mr. Cicarella said the library board and staff agree that it is the role of library staff to enforce the code of conduct.

Chief Hudson said that when law enforcement has a strong presence in a location, they get complaints that they are over-policing. He said that the library, Chelton Park, Thornton Park, and the Van Aken District were the areas of the city with the most activity and noted that beginning June 20 two sworn officers will focus on those areas from 6:00 p.m. to 10:00 p.m. for the summer.

Ms. Jackson said that while she is a strong advocate for a clear code of conduct and holding people to behavior standards, it's important to make sure expectations are aligned with the actual code of conduct. She noted that people of all ages need to ask themselves what it will take to make them feel safe and then assess if that is realistic or reasonable. She said, "My existence can't be a problem. My behavior can."

Ms. Switzer said that Ms. Smith and the Youth Services staff, as well as other staff, are working to develop positive relationships with students and engaging them in being part of the solution. She said managers are developing additional training to support staff in engaging positively with customers of all ages and enforcing the code of conduct appropriately when necessary.

Mr. Yépez said that focusing just on the behavior of youth is only focusing on half of the equation. He did not want to focus on how their existence makes people feel and said another important conversation is with members of the community who feel uncomfortable. Other board members agreed on the importance of engaging customers of all ages. Ms. Switzer said the staff would continue to explore ways to ensure the library welcomes everyone and helps them have a successful visit.

President's Report

A. T-Mobile Update

Mr. Cicarella reported that the library is close to signing the agreements with T-Mobile for equipment room remediation and repair, as well as their equipment upgrades.

Presentation: Lyndsey Brennan, Communications & Marketing

Ms. Brennan shared an excellent presentation about the work of Communications and Marketing staff.

Consent Agenda

- Approval of Minutes – May 20, 2024 Regular Meeting as revised
- Financial Statements – May 31, 2024
- Gifts to be accepted and appropriated to the designated funds

General Fund (101-6510)	
Jacobson Multimedia, LLC	\$25

2024-21 Dr. Rogen moved, and Dr. Barnard seconded the motion to accept the consent agenda items as submitted.

Roll Call: Ayes: Dr. Barnard, Mr. Cicarella, Dr. Rogen, Mr. Yépez

Nays: None. Motion carried.

Deputy Fiscal Officer's Report

A. Budget Adjustment

Ms. Switzer said that typically, the Friends of Shaker Library pay directly for programs and speakers. However, their budget year ends June 30 and staff anticipates adult services program expenses during the time before their budget for their next fiscal year is approved. The Friends have agreed to pay the library \$1,600 in advance for some programming for which the library has not yet received an invoice, so staff can proceed with program planning with community partners.

Ms. Switzer said T-Mobile will pay the library \$50,000 and in return the library will remediate and repair their equipment room. Both the revenue from T-Mobile and

the expenditures need to be appropriated, so the library can undertake the remediation and repair promptly.

Fund/Description	Revenue	Expenditures
Fund 211 – Friends of Shaker Library	\$1,600.00	\$1,600.00
Fund 401 – Building and Vehicle Fund	\$50,000.00	\$50,000.00

2024-22 Dr. Rogen moved, and Dr. Barnard seconded the motion to approve the 2024 modified appropriations budget as submitted.

Roll Call: Ayes: Dr. Barnard, Mr. Cicarella, Dr. Rogen, Mr. Yépez
Nays: None. Motion carried.

Director's Report

A. Director's Report

Ms. Switzer shared her written report.

B. Policies First Review: Collection Development

Ms. Brodar presented revisions to the Collection Development Policy.

2024-23 Dr. Rogen moved, and Dr. Barnard seconded the motion to approve the Collection Development Policy as submitted.

Roll Call: Ayes: Dr. Barnard, Mr. Cicarella, Dr. Rogen, Mr. Yépez
Nays: None. Motion carried.

New Business

B. Personnel Action

Promoted:

Stacie Anderson, Adult Services Librarian, substitute, level 22 to Adult Services Librarian, full-time, level 22, effective 5/29/2024

Luke Darby, Circulation Services Assistant, full-time, level 14 to Adult Services Associate, full-time, level 18, effective 5/20/2024

C. Other New Business

None.

Adjournment

Since there was no further business to discuss, Dr. Rogen moved, and Dr. Barnard seconded the motion to adjourn the regular board meeting at 8:02 p.m. and

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trustees unanimously agreed. The next regular meeting of the Shaker Heights Public Library Board of Trustees is scheduled for Monday, August 19, 2024 at 6:30 p.m.

Thomas Cicarella, President

Amy Switzer, Deputy Fiscal Officer

Bruce Rogen, Secretary