

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
May 20, 2024

Attendance

Members Present: Dr. Barnard, Mr. Cicarella, Ms. Cole-Kelly, Dr. Rogen,
Ms. Tendulkar, Mr. Yépez

Staff Present: Ms. Ritchey (Virtual), Ms. Switzer, Implementation Team

Mr. Cicarella called the regular meeting of the Shaker Heights Public Library Board of Trustees to order at 6:31 p.m. at the Main Library.

Roll Call: Dr. Barnard, Mr. Cicarella, Dr. Rogen, Ms. Tendulkar, Mr. Yépez

Ms. Cole-Kelly arrived at 6:32 p.m.

Community Comments

Sara Schiavoni, 2940 Morley Road, shared concerns about safety in the Main Library parking lot, the playground, and the library.

Shaker Heights Police Chief Wayne Hudson said that the Shaker Heights Police Department's Metro Teen Summit took place at the library May 11. The successful event, held in collaboration with nine law enforcement agencies, brought in teens from all over the area for educational sessions and prizes.

Chief Hudson said that same evening a Euclid police officer was ambushed and murdered. The assailant was tracked to Shaker Heights and on May 12 there was a standoff near the Main Library, causing the library to be closed and evacuated. The city's plans for dealing with an active shooter situation worked and they will be debriefing residents soon.

President's Report

Mr. Cicarella asked Ms. Cole-Kelly about progress on obtaining grants for snacks for youth. Ms. Cole-Kelly said Ms. Smith had provided her with a lot of information and she was going to submit an application to Heinen's.

Mr. Cicarella asked Ms. Smith about the Summer Reading Program and its objectives. Ms. Smith said the focus of the Summer Reading Program is on preventing the summer slide and fostering a connection with families and children. She said this year staff created the "Shaker Reads" theme to use year after year. This year, those who complete the program will get a Shaker Reads yard sign.

Consent Agenda

- Approval of Minutes - April 15, 2024 Regular Meeting as revised

- Financial Statements – April 30, 2024
- 2025 Alternative Tax Budget
- Gifts to be accepted and appropriated to the designated funds

General Fund (101-6510)		
Jacobson Multimedia, LLC		\$25
Marilyn Kammer Memorial Fund (209-6510)		
Randy Kammer		
In memory of Giovanni Brice Bailo		\$25
In memory of Greg Berger		\$25
In memory of William Joseph Schellenberg		\$25

2024-19 Ms. Cole-Kelly moved, and Ms. Tendulkar seconded the motion to accept the consent agenda items as submitted.

Roll Call: Ayes: Dr. Barnard, Mr. Cicarella, Ms. Cole-Kelly, Dr. Rogen, Ms. Tendulkar, Mr. Yépez

Nays: None. Motion carried.

Fiscal Officer's Report

Ms. Switzer presented the first quarter 2024 Cleveland Foundation fund statement.

Director's Report

A. Director's Report

Ms. Switzer shared her written report.

B. Policies First Review: Insurance, Purchasing

Ms. Brodar presented revisions to the Insurance and Purchasing policies. The Board asked for additional changes before approving the revisions to the Purchasing policy.

2024-20 Dr. Rogen moved, and Ms. Tendulkar seconded the motion to approve the Insurance policy as submitted.

Roll Call: Ayes: Dr. Barnard, Mr. Cicarella, Ms. Cole-Kelly, Dr. Rogen, Ms. Tendulkar, Mr. Yépez

Nays: None. Motion carried.

C. Quarterly Usage Report

Mr. Grabski presented the 2024 first quarter usage report.

New Business

A. Personnel Action

Hired:

Dominic Jones, Youth Services Associate, half-time, level 18, effective
04/15/2024

McKenzie Nemchik, Adult Services Associate, full-time, level 18, effective
04/08/2024

Kathryn Wallis, Graphic Designer, half-time, level 18, effective 04/15/2024

James Waltrip, IT Support Specialist, full-time, level 22, effective 04/15/2024

End of Employment:

McKenzie Nemchik, Adult Services Associate, full-time, level 18, effective
04/25/2024

Jason Petraska, Technology Associate, full-time, level 20, effective
04/12/2024

Rachel Wilhoyte, Adult Services Librarian, full-time, level 22, effective
04/27/2024

B. Other New Business

The Board discussed an email that expressed concern about behavior at the library. The Board affirmed the importance of a safe and welcoming library. Staff shared information on how they address behavior issues and how they work to keep the library safe.

Adjournment

Since there was no further business to discuss, Ms. Cole-Kelly moved, and Dr. Barnard seconded the motion to adjourn the regular board meeting at 8:18 p.m. and trustees unanimously agreed. The next regular meeting of the Shaker Heights Public Library Board of Trustees is scheduled for Monday, June 17, 2024 at 6:30 p.m.

Thomas Cicarella, President

[23]

Amy Switzer, Deputy Fiscal Officer

Bruce Rogen, Secretary