

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Organizational Meeting
December 20, 2021

Attendance

Members Present: Mr. Cicarella, Mr. Meinhard, Dr. Rashid, Dr. Rogen

Members Absent: Mr. Bertsch, Ms. Katz

Staff Present: Ms. Ritchey, Ms. Switzer, Implementation Team

Mr. Cicarella called the organizational meeting of the Shaker Heights Public Library Board of Trustees to order at 6:37 p.m. in the Shaker Heights Public Main Boulevard & Fernway Rooms.

Roll Call: Mr. Cicarella, Mr. Meinhard, Dr. Rashid, Dr. Rogen

Election of Officers

Mr. Cicarella reported that the Nominating Committee (Mr. Cicarella and Dr. Rogen) are nominating the following officers:

President: Mr. Bertsch
Vice President: Mr. Cicarella
Secretary: Ms. Katz

2021-84 Mr. Meinhard moved and Dr. Rashid seconded the motion to approve Mr. Bertsch as President, Mr. Cicarella as Vice President, and Ms. Katz as Secretary for 2022.

Roll Call: Ayes: Mr. Cicarella, Mr. Meinhard, Dr. Rashid, Dr. Rogen

Nays: None. Motion carried.

Appoint Finance Committee Members

Mr. Cicarella, on Mr. Bertsch's behalf, appointed the following board members to the Finance Committee for 2022:

1. Chair – Mr. Cicarella
2. Dr. Rogen

Appoint Fiscal Officer and Deputy Fiscal Officer

2021-85 Mr. Cicarella moved and Ms. Katz seconded the motion to appoint Ms. Ritchey as Fiscal Officer and Ms. Switzer as Deputy Fiscal Officer for 2021.

Roll Call: Ayes: Mr. Cicarella, Mr. Meinhard, Dr. Rashid, Dr. Rogen

Nays: None. Motion carried.

Set Salary for Fiscal Officer

Mr. Cicarella, on Mr. Bertsch's behalf, recommended that the Board set the 2022 salary for Ms. Ritchey at the rate of \$3,386.40 per pay period.

2021-86 Mr. Meinhard moved and Dr. Rashid seconded the motion to set the salary for Ms. Ritchey at \$3,386.40 per pay period for 2022.

Roll Call: Ayes: Mr. Cicarella, Mr. Meinhard, Dr. Rashid, Dr. Rogen

Nays: None. Motion carried.

Approve the 2022 Board of Trustees Meeting Schedule

2021-87 Dr. Rogen moved and Dr. Rashid seconded the motion to approve the 2022 Board of Trustee Meeting Schedule as presented.

Roll Call: Ayes: Mr. Cicarella, Mr. Meinhard, Dr. Rashid, Dr. Rogen

Nays: None. Motion carried.

Review Responsibilities of Library Board of Trustees

Ms. Switzer provided a copy of the Responsibilities of the Library Board of Trustees for their annual review. Mr. Cicarella requested all Board of Trustee members return a copy with their signature to Ms. Switzer prior to the January Board of Trustee meeting.

Authorize Disposal of Materials

Mr. Cicarella asked for a motion to authorize the Director or designated members of the staff to dispose of materials donated to or owned by the library, if those materials are no longer needed for Library operation in 2022.

2021-88 Mr. Meinhard moved and Dr. Rogen seconded the motion to dispose of materials that are no longer needed for Library operation in 2022.

Roll Call: Ayes: Mr. Cicarella, Mr. Meinhard, Dr. Rashid, Dr. Rogen

Nays: None. Motion carried.

Authorize Acceptance of Donations

Mr. Cicarella asked for a motion to authorize the Director or designated members of the staff to accept donations of materials to the Library and not require these materials to be accepted by separate resolution of the Board during 2022.

2021-89 Dr. Rogen moved and Mr. Meinhard seconded the motion to accept donations during 2022.

Roll Call: Ayes: Mr. Cicarella, Mr. Meinhard, Dr. Rashid, Dr. Rogen

Nays: None. Motion carried.

Adjournment

Since there was no further business to discuss, Dr. Rashid moved, and Mr. Meinhard seconded the motion to adjourn the organizational board meeting at 6:46 p.m. and trustees unanimously agreed.

Michael Bertsch, President

Susan Ritchey, Fiscal Officer

Vacant, Secretary