

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
AGENDA

Monday, December 15, 2014

6:30 P.M.

Main Library Boardroom

Attendance: Mr. Anagnostos Mr. Anderson Mr. Gleisser Mr. Miller
Ms. Shatten Ms. Williams

- I. Call to Order
- II. Oath of Office – Michael Bertsch
- III. Approval of Minutes – November 17, 2014 Regular Meeting (action required) Exhibit A
- IV. President’s Report
 - A. Resolution of Commendation for Judy Allen (action required)
 - B. Annual Performance Review for Director
 - C. Nominating Committee Report
- V. Staff Presentation – Meghan Hays, Local History Librarian
- VI. Deputy Fiscal Officer’s Report
 - A. Financial Statements – November 30, 2014 (action required) Exhibit B
 - B. 2014 Final/2015 Temporary Appropriation (action required) Exhibit C
- VII. Director’s Report
 - A. Written Report Exhibit D
 - B. PLF Funding Review Exhibit E
 - C. Hire Interim Business Manager (action required)
 - D. Technology Plan (action required) Exhibit F
 - E. School/Youth Related Meeting/Partnerships, 2013-2015 Exhibit G
 - F. Programs and Classes Policy (action required) Exhibit H
 - G. Observational Study/Strategic Plan Revision Exhibit I
 - H. Unique Management Collections Update Exhibit J
- VIII. New Business
 - A. Gifts to be accepted and appropriated to the designated funds (action required)
 - Restricted Contribution – Foundation (101-6150)
 - Western Reserve Architectural Historians \$100.00
 - Unrestricted Contribution – Foundation (101-6550)
 - Veterans For Peace Chapter 39 \$50.00
 - Marilyn Kammer Memorial Fund (209-6510)
 - Randy Kammer
 - In honor of Belinda Miller \$25.00
 - In memory of David Owens \$25.00
 - In memory of Elaine Waples \$25.00
 - In memory of Ricky Wolfson \$25.00
 - Local History Donations
 - Nina Freedlander Gibans and James Gibans donated a collection of material on modern architecture, and a copy of the book *Don Hisaka: The Cleveland*

Years and a timeline poster from *Cleveland Goes Modern: Design for the Home*

Donovan Hart donated research files on the building of Shaker Towne Center
Peggy Caldwell, Shaker Heights City School District Director of
Communications donated photos of school staff

Patricia Eaton donated photos of Shaker Library staff

B. Personnel Action

Isabel Klein, promoted from Library Assistant to Children's Associate, level 109,
half-time, effective November 3, 2014

Brenda Eafford, Security Officer, level 106, part-time, hired effective November 4,
2014

Dolores Aiken, Business Manager/Fiscal Officer, contract, full-time, retired effective
November 30, 2014

IX. Community Comments

X. Announcements

XI. Adjournment