

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
AGENDA

Monday, April 11, 2016

6:30 P.M.

Main Library Boardroom

Attendance: Mr. Anagnostos Mr. Anderson Mr. Bertsch Ms. Garrett
Mr. Gleisser Mr. Meinhard Ms. Williams

- I. Call to Order
- II. Approval of Minutes – March 14, 2016 Regular Meeting (action required) Exhibit A
- III. President’s Report
 - A. Option 3 Clarification
 - B. R Strategy Update
 - C. Shaker Schools Facilities Plan
- IV. Deputy Fiscal Officer’s Report
 - A. Financial Reports - January 1 - March 31, 2016 (action required) Exhibit B
 - B. 2017 Tax Budget (action required)
 - C. Auditor of State 2015 LGS Audit Exhibit C
 - D. Appoint Mary Schultz as interim Fiscal Officer effective April 11, 2016 (action required)
 - E. Set the bond of interim Fiscal Officer, Mary Schultz at \$100,000 (action required)
- V. Director’s Report
 - A. Written Report Exhibit D
 - B. Quarterly Circulation Statistics
 - C. OLC Update and Activities
 - D. HBM Architects Agreement (action required) Exhibit E
 - E. Consultant Agreement for Audit of Facilities Study (action required) Exhibit F
 - F. Countywide Library Card Sign-Up Initiative (action required) Exhibit G
 - G. Credit Card and Emergency Closing Policies 1st Review Exhibit H
- VI. New Business
 - A. Gifts to be accepted and appropriated to the designated funds (action required)
 - Marilyn Kammer Memorial Fund (209-6510)
 - Randy Kammer
 - In honor of Amy Silver and Scott Kipper \$25.00
 - In honor of Deena and Jim Richman \$25.00
 - In honor of Wendy and Skip Willbach \$25.00
 - Local History Donations
 - Two copies of *Eyes Like Mine: A Novel* from local author Lauren Cecile
 - B. Personnel Action (information only)
 - Elizabeth Allen, Library Assistant, level 106, half-time, resigned effective March 4, 2016
 - Andrew Perkins, IT Technician, level 109, full-time, hired effective March 7, 2016
 - Gowri Sakhivel, Circulation Assistant, level 106, half-time resigned effective March 12, 2016

Margaret Killman, Children's Librarian, level 111, full-time, hired effective
March 21, 2016

Aja Dandridge, Library Assistant, level 106, half-time, hired effective
March 25, 2016

Almad Allen, Library Assistant, level 106, part-time, hired effective March 28, 2016

C. Executive Session

VII. Community Comments

VIII. Announcements

IX. Adjournment