

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
AGENDA

Monday, February 24, 2025 6:30 P.M.
Livestream: <https://tinyurl.com/SHPL-Board-02-25>

Community Room
Bertram Woods Branch

Attendance: Dr. Barnard	Mr. Cicarella	Ms. Cole-Kelly	Dr. Rogen
Ms. Tendulkar	Mr. Turner	Mr. Yépez	

I. Call to Order

II. Community Comments

Those wishing to address the Board are asked to limit their remarks to no more than two minutes for individuals and five minutes for those speaking on behalf of a group or organization. Please provide your full name and address at the beginning of your comments. A maximum of thirty minutes of public participation is permitted at each meeting. The agenda for the meeting is set in advance and therefore no discussion of comments made will take place at this meeting. Nevertheless, the Board appreciates community input and will give it careful consideration.

III. President's Report

A. Bylaws Review

IV. Consent Agenda

All items listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion and one vote. There will be no separate discussion of the items unless a Trustee requests that an item be removed from the consent agenda and considered in its normal sequence.

A. Approval of Minutes – January 27, 2025 Records Commission and Regular Meeting

B. Financial Statements – January 31, 2025

C. Gifts to be Accepted and Appropriated to the Designated Funds

General Fund (101-6510)

Jacobson Multimedia, LLC	\$25
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Bertram Woods Branch Fund (208-6110)

Rich and Dian Bourbeau	
In memory of Ann Austin Gaskin	\$35

Marilyn Kammer Memorial Fund (209-6510)

Kammer Family	
In honor of Shirley Shatten's 98th birthday	\$150

Randy Kammer	
In memory of Robert King	\$25

- V. Fiscal Officer's Report
 - A. Cleveland Foundation Fund Statement – Fourth Quarter

- VI. Director's Report
 - A. Director's Written Report
 - B. Policies, First Review: Library Organization and Departmental Functions; Petty Cash Policy
 - C. Policies Second Review: PM 635 Library Wireless Communication Devices

- VII. New Business
 - A. Personnel Action

Hired:

David Hein, Maintenance Specialist, full-time, level 16, effective 1/6/2025

Promotion:

Gretchen Witt, Adult Services Associate, full-time, level 18 to Adult Services Librarian, full-time, level 22, effective 1/12/2025

Change of Status:

Nat Lenington, Circulation Assistant, half-time, level 14 to Circulation Assistant Substitute, part-time, level 14, effective 1/19/2025

End of Employment:

Ariel Organ, Circulation Assistant Substitute, part-time, level 14, 1/2/2025

Jules Panighetti, Technology Associate, full-time, level 20, effective 1/9/2025

- B. Other New Business

- VIII. Adjournment