

SHAKER HEIGHTS PUBLIC LIBRARY  
Board of Trustees  
Regular Meeting  
AGENDA

Monday, December 16, 2024

6:30 P.M.

Boulevard & Fernway Rooms

Livestream: <http://tinyurl.com/SHPL-Board-12-24>

Main Library

Attendance: Dr. Barnard  
Ms. Tendulkar

Mr. Cicarella  
Mr. Turner

Ms. Cole-Kelly  
Mr. Yépez

Dr. Rogen

- I. Call to Order
- II. Election of Officers
- III. Appoint Finance Committee Members
- IV. Organizational Consent Agenda

*All items listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion and one vote. There will be no separate discussion of the items unless a Trustee requests that an item be removed from the consent agenda and considered in its normal sequence.*

- A. Approve 2025 Board of Trustees Meeting Schedule
  - B. Appoint Fiscal Officer and Deputy Fiscal Officer
  - C. Authorize the Director or designated members of the staff to dispose of materials
  - D. Authorize Acceptance of Materials Donations
- V. Set the salary of Fiscal Officer Susan Ritchey for 2025
  - VI. Review Responsibilities of Library Board of Trustees
  - VII. Community Comments

*Those wishing to address the Board are asked to limit their remarks to no more than two minutes for individuals and five minutes for those speaking on behalf of a group or organization. Please provide your full name and address at the beginning of your comments. A maximum of thirty minutes of public participation is permitted at each meeting. The agenda for the meeting is set in advance and therefore no discussion of comments made will take place at this meeting. Nevertheless, the Board appreciates community input and will give it careful consideration.*

VIII. President's Report

IX. Consent Agenda

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*separate discussion of the items unless a Trustee requests that an item be removed from the consent agenda and considered in its normal sequence.*

- A. Approval of Minutes – November 18, 2024 Regular Meeting
- B. Financial Statements – November 30, 2024
- C. Authorize Renewal of Contracts and Services Over \$50,000
- D. Transfers to Special Funds
- E. Gifts to be Accepted and Appropriated to the Designated Funds

General Fund – Restricted (101-6120)

Heights Christian Church

Snacks for hungry children and teens at \$1,000  
Bertram Woods branch, and hungry adults at  
either location

General Fund (101-6510)

Eileen & Jim Wilkoff

\$100

Jacobson Multimedia, LLC

\$25

Marilyn Kammer Memorial Fund (209-6510)

Randy Kammer

In memory of Susan Massari Cohn \$50

- X. Fiscal Officer's Report
  - A. Five-Year Forecast
  - B. 2025 Temporary Appropriation Budget and 2025 Raises
- XI. Director's Report
  - A. Written Report
  - B. Policies First Review: PM 170 Religious Accommodation Policy, PM 826 Pregnancy Policy
  - C. 2025 Technology Plan, Second Review
- XII. New Business
  - A. Personnel Action
    - End of Employment:  
Allison Holley, Teen Librarian, full-time, level 22, effective 11/20/2024
  - B. Other New Business
  - C. Executive Session
- XIII. Adjournment