

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
AGENDA

Monday, March 20, 2023

6:30 P.M.

Boulevard & Fernway Rooms

Livestream: <https://tinyurl.com/SHPL-Board-03-23>

Main Library

Attendance: Dr. Barnard
Ms. Kaus

Mr. Bertsch
Dr. Rashid

Mr. Cicarella
Dr. Rogen

Ms. Katz

- I. Call to Order
- II. Community Comments
Those wishing to address the Board are asked to limit their remarks to no more than two minutes for individuals and five minutes for those speaking on behalf of a group or organization. A maximum of thirty minutes of public participation is permitted at each meeting.
- III. President's Report
 - A. Resolution of Appreciation for Michael Bertsch
- IV. Bertram Woods Renovation Update
- V. Consent Agenda

All items listed under the Consent Agenda are considered to be routine by the Board of Trustees and will be enacted by one motion and one vote. There will be no separate discussion of the items unless a Trustee requests that an item be removed from the consent agenda and considered in its normal sequence.

- A. Approval of Minutes – February 20, 2023 Regular Meeting
- B. Financial Statements – February 28, 2023
- C. Close Fund 221 (Vending)
- D. Transfer to Local History Fund
- E. Gifts to be Accepted and Appropriated to the Designated Funds

Bertram Woods Branch Fund (208-6110)

Tom and Ann Cicarella

In memory of KJ Montgomery, to be used \$500
toward a native plant garden at the Bertram
Woods Branch

General Fund (101-6510)

Susan Barnard

\$200

Jacobson Multimedia, LLC

\$25

Frances Belman Large Print Fund (210-6110)	
Wendie Forman	\$35
Marilyn Gardner	
In honor of Barbara Winicki's birthday	\$25
Marilyn Kammer Memorial Fund (101-6510)	
Randy Kammer	
In memory of Larry Jaffe	\$25

- VI. Fiscal Officer's Report
 - A. Five-Year Financial Forecast
 - B. Final Appropriations Budget
 - C. State Budget Process

- VII. Director's Report
 - A. Written Report
 - B. Policies First Review: Confidentiality of Customer Records, Customer Service Philosophy, Information Security Policy, Library Organization and Department Functions, Records Retention and Disposal
 - C. Resolution To Approve the Memorandum of Understanding Between the Libraries Participating in the "Cuyahoga Reads" Initiative

- VIII. New Business
 - A. Personnel Action
 - Hired:
 - Marisa Germano, Library Resource Security Officer, full-time, level 14, effective 2/20/2023

 - End of Employment:
 - Christine Piscura, Library Aide, part-time, level 12, effective 2/11/2023
 - B. Other New Business

- IX. Adjournment