

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
AGENDA

Monday, February 17, 2020

6:35 P.M.

Main Library Room F

Attendance: Mr. Bertsch
Ms. Katz

Mr. Cicarella
Mr. Meinhard

Ms. Hirsch
Dr. Rashid

Mr. Gleisser

- I. Call to Order
- II. Approval of Minutes – December 16, 2019 Organizational Meeting
– December 16, 2019 Regular Meeting
– January 21, 2020 Special Meeting
- III. Community Comments
Those wishing to address the Board are asked to limit their remarks to no more than two minutes for individuals and five minutes for those speaking on behalf of a group or organization. A maximum of thirty minutes of public participation is permitted at each meeting
- IV. President's Report
 - A. Appoint Finance Committee
 - B. Bylaws Review
- V. Fiscal Officer's Report
 - A. PLF Report
 - B. Financial Statements – December 31, 2019
 - C. Financial Statements – January 31, 2020
 - D. Close FSA and Payroll Bank Accounts
 - E. Fiscal Officer and Deputy Fiscal Officer Bonds/Insurance
- VI. Director's Report
 - A. Written Report
 - B. Renovation Update
 - C. Media Relations Policy
 - D. Annual Usage Statistics
 - E. Community Engagement Report
- VII. New Business
 - A. Gifts to be accepted and appropriated to the designated funds

General Fund (101-6510)

Sue Torrey

In memory of Jane Maier Smith

\$100

Bertram Woods Fund (208-6510)

George Dent	\$300
Marilyn Kammer Memorial Fund (209-6510)	
Jeff Wollitz & Randy Kammer	
In memory of Sonya Morris	\$50
Randy Kammer	
In memory of Richard Miller	\$75
In memory of Michael Cascone Sr.	\$25
In memory of Cathie Stanley	\$25
In memory of Rachael Lufrano	\$25
Walter N. Lawson Trust Fund (204-6510)	
Elaine Brown	\$50

B. Personnel Action

December 2019 – No activity

January 2020

End of Employment:

Bruce Smith, Circulation Services Assistant, half-time, level 106, effective 1/1/2020.

Gabriel Venditti, Community Engagement Librarian: Adult Services, full-time, level 111, effective 1/10/2020.

VIII. Announcements

IX. Adjournment