

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
AGENDA

Monday, January 28, 2019

6:30 P.M.

Bertram Woods Branch

Attendance: Mr. Bertsch
Ms. Katz

Mr. Cicarella
Mr. Meinhard

Ms. Garrett
Ms. Williams

Mr. Gleisser

- I. Call to Order
- II. Approval of Minutes
December 17, 2018 Regular Meeting
- III. Community Comments
Those wishing to address the Board are asked to limit their remarks to no more than two minutes for individuals and five minutes for those speaking on behalf of a group or organization. A maximum of thirty minutes of public participation is permitted at each meeting.
- IV. President's Report
- V. Fiscal Officer's Report
 - A. Financial Statements – December 31, 2018 (action required)
 - B. 2019 Contracts & Purchases over \$50,000 (action required)
 - C. Accounting Software (action required)
 - D. Credit Card Policy (action required)
 - E. COPs Financing Update
 - F. Underwriter Update (action required)
- VI. Director's Report
 - A. Written Report
 - B. Owner's Representative Services (action required)
 - C. Joint Facilities Task Force
 - D. Quarterly Statistics Report
 - E. Purchasing Policy Discussion
 - F. Community Engagement Report
- VII. New Business
 - A. Gifts to be accepted and appropriated to the designated funds (action required)
 - General Fund (101-6510)

The Rebecca and George Dent Fund	\$300
Brian Gleisser	\$200
Megan Jones	
In Honor of Patricia Jones	\$50
Diane Vogtsberger	
In Honor of Kathy Hannan	\$25
 - Bertram Woods Fund (208-6510)

The Rebecca and George Dent Fund	\$300
Marilyn Kammer Memorial Fund (209-6510) Randy Kammer In Memory of Steve Goodman	\$25

B. Personnel Action

Hired:

Aaron Hendon, Library Assistant, level 106, half-time, effective 12/14/2018

End of Employment:

John Carlson, Maintenance Manager, level 113, full-time, effective
12/31/2018

Patrick Fagan, Library Assistant, level 106, half-time, effective 12/7/2018

Patricia Golden, Circulation Services Assistant, level 106, full-time, effective
12/31/2018

VIII. Announcements

IX. Adjournment