

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
AGENDA

Monday, September 17, 2018

6:40 P.M.

Main Library Room F

Attendance: Mr. Bertsch Mr. Cicarella Ms. Garrett Mr. Gleisser
Ms. Katz Mr. Meinhard Ms. Williams

- I. Call to Order
- II. Approval of Minutes
August 20, 2018 Regular Meeting (action required)
- III. Community Comments
Those wishing to address the Board are asked to limit their remarks to no more than two minutes for individuals and five minutes for those speaking on behalf of a group or organization. A maximum of thirty minutes of public participation is permitted at each meeting
- IV. President's Report
- V. Fiscal Officer's Report
 - A. PLF Update
 - B. Financial Statements – July 31, 2018 and August 31, 2018 (action required)
 - C. Year-end Projection Report
- VI. Director's Report
 - A. Written Report
 - B. Personal Leave of Absence Approval (action required)
 - C. Construction Definitions
 - D. Policies: Personnel Policies, 2nd Review (action required), Acceptable Use of the Internet, 1st Review
 - E. 2019 Holiday Schedule (action required)
 - F. 2019 Board Meeting Schedule (action required)
 - G. Commendation for Gino Harris (action required)
 - H. Community Engagement Report
- VII. New Business
 - A. Gifts to be accepted and appropriated to the designated funds (action required)
 - Frances Belman Fund (210-6110)
Marilyn Gardner
In honor of Nancy & Bill Barnett \$25
 - Marilyn Kammer Memorial Fund (209-6510)
Randy Kammer
In memory of Bill Simek \$50
In honor of David Hansell \$25

B. Personnel Action

Candice Avery, Library Assistant, Half-time, Level 106, Hired, effective 8/6/18

Gretchen Witt, Adult Services Associate, Half-time, Level 109, Hired, effective 8/30/18

Jeremy Glover, Adult Services Associate, Half-time, Level 109, End of Employment,
effective 8/10/18

Jane (Kathy) Bebout, Circulation Services Assistant, Half-time, Level 106, Retired,
effective 8/30/18

Edmund Rossman, Adult Services Librarian, Full-time, Level 111, Retired,
effective 8/31/18

VIII. Announcements

IX. Adjournment