

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
AGENDA

Monday, September 21, 2015

6:30 P.M.

Main Library Boardroom

Attendance: Mr. Anagnostos Mr. Anderson Mr. Bertsch Ms. Garrett
Mr. Gleisser Mr. Meinhard Ms. Williams

- I. Call to Order
- II. Approval of Minutes – June 8, 2015 Regular Meeting (action required) Exhibit A
- III. President’s Report
 - A. Community Survey by TRIAD Research Group
 - B. Mayor’s Financial Task Force
 - C. Meeting with School Officials
- IV. Presentation – Audrey Jacobs, Young Adult Services
- V. Fiscal Officer’s Report
 - A. Financial Report – August 31, 2015 (action required) Exhibit B
 - B. Records Retention and Removal Update
 - C. HVAC Control Systems Replacement (action required) Exhibit C
 - D. New Financial Accounting Software (action required) Exhibit D
 - E. Independent Auditor's Report for 2013
- VI. Director’s Report
 - A. Written Report Exhibit E
 - B. Public Library Fund Update
 - C. Landscaping and Physical Plant Update
 - D. Personnel Policies, 1st Review
 - E. Strategic Plan Update Exhibit F
 - F. Resolutions of Commendation for John Harchar, Lana Jernejcic, Joy Weiss (action required)
 - G. Anthony Doerr Program
- VII. New Business
 - A. Gifts to be accepted and appropriated to the designated funds (action required)
 - Author Stephen Haven donated *The Last Sacred place in North America*
 - Bertram Woods Branch Fund (208-6510)
 - Malvern Association \$158.53
 - Marilyn Kammer Memorial Fund (209-6510)
 - Randy Kammer
 - In memory of Jerry Felos \$25.00
 - In honor of Ann Finnell and Sandy Ebersold \$25.00
 - In memory of Arnie King \$25.00
 - In memory of Lillian McLane \$25.00
 - In honor of Dr. Sue Nussbaum \$25.00
 - In honor of Ju’Coby Pittman \$25.00
 - In honor of Gail Mendelson Sterman \$25.00

Frances Belman Fund (210-6110)
Marilyn Gardner and Marsha Moses \$25.00
In memory of Frances Belman

Local History

Judith Karberg donated a copy of "The Brothers Van Sweringen," *Fortune* Vol. IX, no. 3, March 1934, and two booklets, *The Heritage of the Shakers*, Van Sweringen Company, 1923.

The Lomond Community Association donated copies of the DVD of the Association's 50th Anniversary event plus miscellaneous clippings about Lomond.

Shaker Heights City School District donated copies of the 2015 Gristmill yearbook, the 2015 High School Commencement DVD, SGORR Magazine, bound volumes of *Shaker Life/Shaker Magazine*, and Shaker School Review; several copies of the following DVDs: The Sounds of Shaker, The Best of the 1997-1998 Season, ABC News, "The Reunion," August 18, 2004, China Tour 2007, Shaker Heights High School Marching Band, The President Comes to Shaker/The Presidential Speech, July 23, 2009, and 100 Years: Shaker Heights High School Centennial Concert, February 15, 2012.

Joyce Becker donated miscellaneous photographs of Library staff

Lynda Thomas donated a copy of the SHHS *Shakerite*, February 28, 1997: "Black & White or Shades of Gray" and the *Plain Dealer* opinion, *Sun Press* article, and *Sun Press* letter to the editor regarding the article. She also donated a SHHS 1997 fall sports schedule and programs from SHHS Music Department, 1997-98 and Theatre Arts Department Programs, 1997; A Celebration of the Life & Work of Dr. Martin Luther King Jr., January 22, 1998 published by City of Shaker Heights's Human Relations Commission.

Richard Brock donated a \$25 gift card in appreciation for scans of SHHS Shakerites.

Lorraine Lamont donated *Yankee Connections: The Life and Times of Henry Turner Bailey*, "The Cheerful Dean," by Jean Bailey Gaede.

Jonathan Goldenberg donated a copy of his Shaker Heights High IB Extended Essay, May 2015

Judy Garncarek donated a copy of her Cleveland State University School of Social Work essay, May 2015

B. Personnel Action (information only)

Lynda Thomas, Adult Services Librarian, Level 111, full-time, retired effective June 30, 2015

Megan Domanski, Children's Services Associate, Level 109, half-time, hired effective June 15, 2015

Pamela Tidwell, promoted from half-time Adult Services Librarian, Level 111, to full-time, effective July 13, 2015

Donna Bailey, Senior Technical Services Assistant, Level 108, full-time, resigned effective July 16, 2015

Jason Richley, IT Technician, Level 109, full-time, resigned effective July 17, 2015

Stacie Anderson, promoted from half-time Adult Services Librarian, Level 111, to full-time, effective July 21, 2015

Susan London, Community Engagement Librarian, Level 111, full-time, resigned effective July 31, 2015

Ajanta Sanyal, promoted from half-time Technical Services Assistant, Level 106 to full-time, effective August 1, 2015

Alex Vargo, promoted from half-time Technical Services Assistant, Level 106 to full-time Senior Technical Services Assistant, Level 108, effective August 1, 2015
Lisa Kulkin, Payroll/Account Clerk, Level 109, half-time, hired effective August 23, 2015
John Harchar, Maintenance Manager, Level 113, full-time, retired effective August 31, 2015
Sara Schiller, Adult Services Librarian, Level 111, half-time, retired effective August 31, 2015

VIII. Community Comments

IX. Announcements

X. Adjournment