

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
AGENDA

Monday, October 20, 2014

6:30 P.M.

Main Library Boardroom

Attendance: Ms. Allen Mr. Anagnostos Mr. Anderson Mr. Gleisser
Mr. Miller Ms. Shatten Ms. Williams

- I. Call to Order
- II. Approval of Minutes – September 17, 2014 Regular Meeting (action required) Exhibit A
- III. President’s Report
 - A. Annual Performance Review for Director and Fiscal Officer
 - B. Facility Studies and Community Conversations
 - C. Status of Trustee Terms
 - D. November 5 Meeting with Westlake Poster Public Library Board Exhibit B
- IV. Fiscal Officer’s Report
 - A. Financial Statements – September 30, 2014 (action required) Exhibit C
 - B. Year End Expectations
- V. Director’s Report
 - A. Written Report Exhibit D
 - B. Circulation Statistics, Third Quarter Exhibit E
 - C. 2015 Holiday Schedule (action required) Exhibit F
 - D. 2015 Board Meeting Schedule (action required) Exhibit G
 - E. 2015 Board Presentations Exhibit H
 - F. New Book Returns (action required) Exhibit I
 - G. Personnel Manual, 2nd Review (action required)
 - H. Unattended or Disruptive Youth Policy, 1st Review Exhibit J
 - I. Strategic Focus for 2015
- VI. New Business
 - A. Gifts to be accepted and appropriated to the designated funds (action required)
 - Marilyn Kammer Memorial Fund (209-6510)
 - Randy Kammer
 - In memory of Beverly Goldstein \$25.00
 - In memory of Stella Harrison \$25.00
 - Local History Donations:
 - Judith Karberg donated *A Higbee History: From Designer Labels to Casino Tables*, by Richard E. Karberg, Jay Miller, and James A. Toman, 2014 and *The Silver Grille: Favorite Recipes from Higbee's Silver Grille*, by Judith Karberg and Jane Hazen, 2014.
 - Peggy Caldwell, on behalf of the Shaker Heights City School District, donated 78 stereoscopic images of Lomond School scenes from the 1930s and two stereoscope viewers .
 - B. Personnel Action (information only)
 - Nadia Elkalifa, Circulation Services Assistant, Level 106, half-time, hired effective September 2, 2014

Annelise Maurer, Children's Librarian, Level 111, full-time, hired effective
September 15, 2014
Shawn Booker, Security Officer, Level 106, part-time, resigned effective
September 25, 2014

VII. Community Comments

VIII. Announcements

IX. Adjournment