

SHAKER HEIGHTS PUBLIC LIBRARY
Board of Trustees
Regular Meeting
Monday, May 12, 2014

Attendance:

Members Present: Ms. Allen, Mr. Anagnostos, Mr. Anderson, Mr. Gleisser, Mr. Miller, Ms. Shatten, and Ms. Williams

Member Absent: None

Staff Present: Ms. Aiken, Mr. Dickinson, Ms. Miller, Ms. Switzer

Others Present: Ms. Wendy Munyon, League of Women's Voters

Meeting was called to order at 6:35 by Mr. Anderson in the Board room at the Shaker Heights Public Library.

Approval of Minutes:

Mr. Anderson asked for a motion to approve the April 7, 2014 regular meeting minutes as amended.

2014-29 Ms. Shatten moved and Mr. Miller seconded the motion to approve the amended minutes.

Roll Call Ayes: Ms. Allen, Mr. Anagnostos, Mr. Anderson, Mr. Gleisser, Mr. Miller, Ms. Shatten, and Ms. Williams

Nays: None. Motion carried.

President's Report:

A. OLC Trustee Dinner

Mr. Anderson reported Board members had attended the annual OLC Trustee dinner in Independence on April 22. Lynda Murray of the Ohio Library Council spoke on the current condition of the Public Library Fund.

B. Memorial Day Parade

Mr. Anderson requested volunteers to represent the Board in the upcoming Memorial Day parade. Ms. Shatten and Mr. Gleisser accepted. Ms. Miller said she would forward starting time and location to Ms. Shatten and Mr. Gleisser.

C. Joint Meeting with Westlake Library

Mr. Anderson reported on a joint meeting the Shaker Heights Public Library Trustees had with the Westlake Porter Public Library Trustees. He was impressed with the Westlake Library and its many amenities. The Board brought back several ideas that would be useful for the Shaker Library. Plans call for hosting Westlake here on November 5.

D. Case Statement Update

Mr. Anderson distributed a draft case statement supporting the need for a new library facility to serve current and future community needs. The draft vision for a new facility will be revised based on feedback from the Board and Administration before being discussed with possible funders.

He also distributed a second document on key alternatives and assumptions for the feasibility study, including keeping both current locations, consolidating at Main or Woods, etc. He asked the Board to review the documents and make any additions or changes they feel necessary and be ready to discuss and vote on the final version at the June Board meeting.

Fiscal Officer's Report:

A. Financial Statements

Ms. Aiken reviewed the April 2014 financial reports, noting property tax and overall receipts are higher than last year. Overall expenses are lower because of work force reductions but material acquisitions are up a little in order to maintain the collections. Fund balances are currently \$400,000.00 higher than the start of the year. There is no improvement in interest rates for the Star accounts.

Mr. Anderson asked for a motion to approve the April 2014 financial reports.

2014-30 Mr. Gleisser moved and Mr. Miller seconded the motion to approve the financial reports as submitted.

Roll Call Ayes: Ms. Allen, Mr. Anagnostos, Mr. Anderson, Mr. Gleisser, Mr. Miller, Ms. Shatten, and Ms. Williams

Nays: None. Motion carried.

B. Depository Agreement with Huntington Bank

Ms. Aiken requested a motion to approve a depository agreement with the Huntington Bank. An agreement is legally required to allow the library to deposit its public funds there. The agreement does not require the library to deposit funds but Ms. Aiken said she would if it was advantageous to the library.

2014-31 Mr. Gleisser moved and Ms. Williams seconded the motion to approve the agreement.

Roll Call Ayes: Ms. Allen, Mr. Anagnostos, Mr. Anderson, Mr. Gleisser, Mr. Miller, Ms. Shatten, and Ms. Williams

Nays: None. Motion carried.

C. CPIM Training Report

Ms. Aiken reported she attended a conference on April 24 and 25 to receive her Certified Public Fund Manager training for 2014. The conference was sponsored by the Ohio Library Council and classes included Financial Cyber Fraud, Changes to the Worker's Compensation System, Financial Policies, the Ohio Ethics Law, Banking in the 21st Century, Library Financing Alternatives, Basics of Property Taxation and Managing Investments.

Director's Report:

A. Written report

Mr. Dickinson reviewed his written report.

B. Operational Policies, 1st Review

As Mr. Dickinson and Ms. Switzer were pointing out several small changes to the operational policies, Mr. Dickinson received a phone call saying a tornado warning had been issued. No other business was conducted and Mr. Anderson adjourned the meeting at 8:17 p.m.

The next regular meeting of the Shaker Heights Public Library Board of Trustees will be Monday, June 9, 2014 at 6:30 p.m. in the Dietz Community Room at the Bertram Woods branch of the Shaker Heights Public Library.

Chad Anderson, President

Dolores Aiken, Fiscal Officer

Peter Anagnostos, Secretary